



**REGULAR MEETING
UNITED LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

**Thursday, May 12, 2022 – 9:30 a.m.
BOARD ROOM/VIRTUAL
Laguna Woods Village
24351 El Toro Road, Laguna Woods, CA**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions for virtual meetings using one of three options:

1. *Join in-person in the Community Center Board Room*
2. *Join the Zoom meeting at <https://zoom.us/j/93131082872>. Please raise your “Virtual Hand” during the agenda item you wish to speak to.*
 - *If you have a comment regarding a topic that is **not** on the agenda, please raise your “Virtual Hand” during the “Member Comments” agenda item.*
3. *Via email to meeting@vmsinc.org any time before the meeting is scheduled and before the agenda item you wish to speak to during the meeting. Please use the name United Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.*

FYI: All landscaping rules and regulations may be found in the United Landscape Manual on the Village website:

<https://www.lagunawoodsvillage.com/documents/view/United-Landscape-Maintenance-Manual-Updated-June-2020.pdf?v=1597776227>

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for April 14, 2022
5. Chair Remarks

6. Department Head Update
 - a. Project Log
 - b. Graph Comparing Village Water Usage Over Time
7. Member Comments (Items not on the agenda)
8. Response to Member Comments

Items for Discussion and Consideration

9. Tree Removal Request: 126-T Avenida Majorca – One Canary Island Pine Tree
10. Tree Removal Request: 698-C Avenida Sevilla – One Canary Island Pine Tree
(located at 717-C Avenida Sevilla)
11. Tree Removal Request: 840-O Rhonda Sevilla – Two Carrotwood Trees

Concluding Business:

12. Committee Member Comments
13. Date of Next Meeting – Thursday, June 9, 2022
14. Adjournment

Diane Casey, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Coordinator
Telephone: 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, April 14, 2022 – 9:30 A.M.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Diane Casey, Maggie Blackwell

COMMITTEE MEMBERS ABSENT: Lenny Ross

OTHERS PRESENT: Juanita Skillman, Anthony Liberatore, Siobhan Foster, Annie Zipkin

ADVISORS PRESENT: None.

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Called to order at 9:30 a.m.

2. Acknowledgment of Media

No media were present.

3. Approval of the Agenda

Director Blackwell made a motion to approve the agenda. The committee was in unanimous support.

4. Approval of the Meeting Report for March 10, 2022

Director Blackwell made a motion to approve the Report. The committee was in unanimous support.

5. Chair's Remarks

Chair Casey stated that this committee will be setting up the Canary Island Pine Tree Reduction Ad Hoc committee.

6. Department Head Update

Mr. Wiemann stated that the Canary Island Pine Tree Reduction Project is on hold.

Staff was directed to have an environmental study conducted and to engage a third-party arborist to write reports with their professional opinion about the proposed project. The Board has approved the funds for these consultants.

Canary Island Pine trees which were on the original list for litter or turf problems have been removed from the list of trees for this proposed project.

Staff is reviewing the trees on the list that are on the perimeter and will remove any from the list unless they are damaging infrastructure.

A map of where all the trees are located for this proposed project will be available for review.

An Ad Hoc committee is on the agenda for today and next step will be Board review.

El Toro Water District has put into place a voluntary 15% reduction in water use. Next phase would be a 30% reduction and we are hoping it doesn't come to that.

a) Project Log

Mr. Wiemann reviewed the Project Log with the committee and answered some questions.

b) Graph Comparing Village Water Usage Over Time

Mr. Wiemann reviewed this report with the committee.

7. Member Comments (Items not on the agenda)

Topics included:

- Questions about hiring an environmentalist
- Issues with the Landscape Department
- Water
- White stripe on a slope
- Questions about the proposed Canary Island Pine Tree Reduction Project

8. Response to Member Comments

Director Blackwell said there has always been a procedure in place for a Member to request a tree removal.

Items for Discussion and Consideration

9. Tree Removal Request: 40-C Calle Aragon – Two Silk Oak Trees

Director Blackwell made a motion to accept staff recommendation and deny this request. The committee was in unanimous support.

10. Tree Removal Request: 375-A Avenida Castilla – One Queen Palm

Director Blackwell made a motion to accept staff recommendation and approve this request. The committee was in unanimous support.

11. Discuss a Canary Island Pine Tree Removal Project Ad Hoc Committee

Chair Casey confirmed that she had received a petition against this project which included 241 signatures.

Discussion ensued about the proposed Ad Hoc Committee.

Director Blackwell made a motion to recommend to the Board to form this Ad Hoc Committee and to task this Ad Hoc Committee with reviewing the proposals for the environmental report and the third-party arborist. The committee was in unanimous support.

Concluding Business:

12. Committee Member Comments

Director Blackwell stated that tree removal is a big issue. She said it will be good to hear what the environmental report will say about this proposed project.

A Member agreed with Director Blackwell and said we need to look carefully at this proposed project. She said it is great that citizens gave their opinion on this project.

Turf removal is very important and it is a luxury to have any turf during this drought. Succulents are a good alternative. They come in many colors. Perhaps knock on people's doors to see what they would want to see.

Chair Casey stated that these studies will help us with a strategic plan.

Director Blackwell stated that it would be ideal to get rid of small strips of turf which are scattered throughout the Village.

13. Date of Next Meeting – Thursday, May 12, 2022

14. Adjournment at 10:39 p.m.

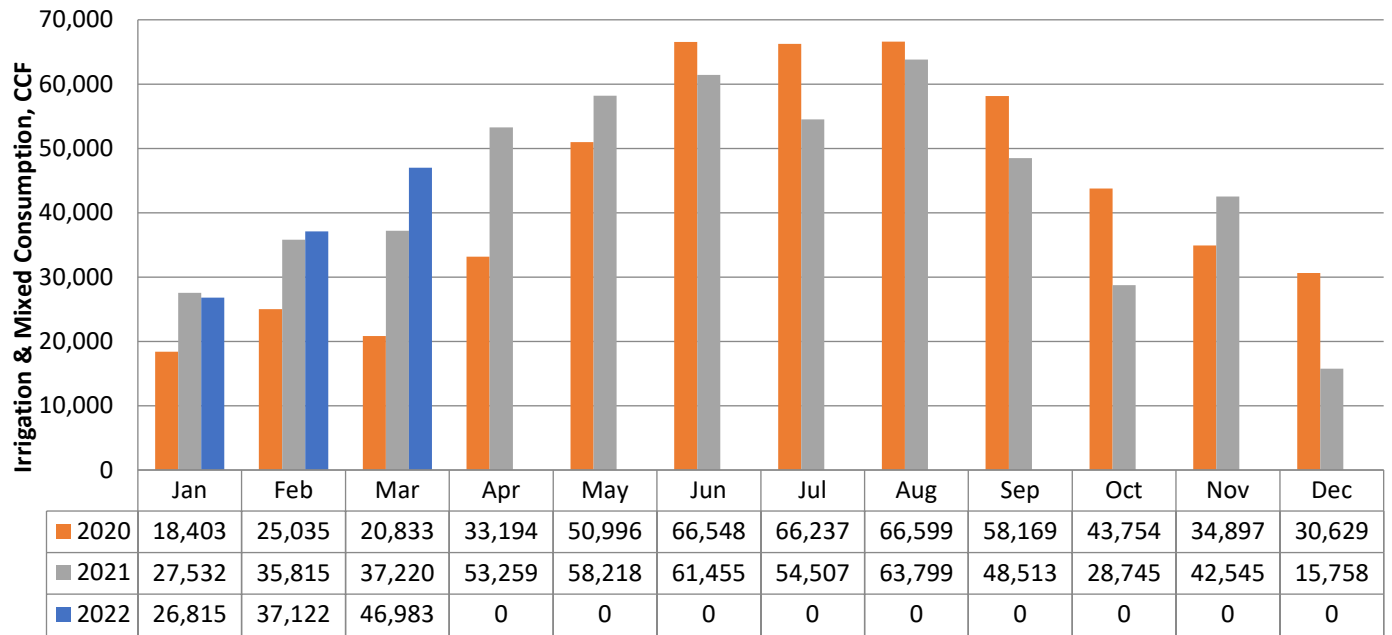
Diane Casey

Diane Casey (May 3, 2022 15:39 PDT)

Diane Casey, Chair

United Mutual Landscape Project Log May 12, 2022 2022 Reserve Fund Projects (As of 03/31/2022 Preliminary)									
Project	Work Unit	Description	Status	Contract Number	Estimated Completion	Completion	Budget	YTD*	Balance
Improvement and Restoration	Staff	Replacement of plant material that is beyond it's useful life. Renovation of shrub beds adjacent to buildings.	On-going annual project using in-house crews.	n/a	Annual	10.11%	\$ 374,958	\$ 37,909	\$ 337,049
	Staff	Areas to eliminate inefficient maintenance and high water usage; replace with easier to maintain/water efficient landscape with low water use irrigation.	Project locations were presented to Committee and approved on February 10, 2022.	n/a	Annual	0.00%	\$ 26,078	\$ -	\$ 26,078
Slope Renovation/Maintenance	Mission Landscape	Annual cutting back and removal of vegetation on slopes. Maintenance thereafter.	In progress, on schedule.	P100009820	Annual	0.00%	\$ 85,847	\$ -	\$ 85,847
Tree Maintenance	Great Scott Tree Services, Inc.	The annual program a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	New contracted tree contractor in 2022. Scheduled tree work began March 28, 2022.	P100009780	Annual	3.70%	\$ 503,120	\$ 18,601	\$ 484,519
	In-House Tree Crew		In-House tree crew working on service requests and storm damage.	n/a		20.93%	\$ 444,537	\$ 93,045	\$ 351,492

United Mutual - Irrigation & Mixed Consumption 2020 - 2022 Trends





STAFF REPORT

DATE: May 12, 2022

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 126-T Avenida Majorca – One Canary Island Pine Tree

RECOMMENDATION

Deny the request for the removal of one Canary Island Pine Tree.

BACKGROUND

The requestor became a Member in June 2018, and is requesting the removal of one Canary Island Pine tree, *Pinus, canariensis*, (located in the slope area at the rear of the unit). The reasons cited for the removal are: proximity to the building, an overcrowded situation due to another Canary Island Pine tree, dead needles, and a fire hazard. It was also mentioned this tree is on the list for removals on the Canary Island Removal project (currently under review). There are six additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

The tree was last pruned in May 2017. Future trimming was tentatively scheduled for fiscal year 2021; due to the proposed Canary Island Pine Reduction Project, all Canary Island Pines work that was scheduled has been put on hold. This tree species is on a four-year trimming cycle.

The height of the tree is approximately 45 feet with a trunk diameter of approximately 27 inches. The tree is leaning towards the building, is approximately two feet from the walkway and approximately 12 feet from the unit's patio and the canopy overhangs the roof by approximately ten feet (Attachment 2).

DISCUSSION

The resident previously submitted a Landscape Request form for the removal of this tree in February 2020, at which time the Committee tabled the request and directed staff to revisit. In June 2020, the request was denied. The Committee was also informed at that time that this tree is on the list of the proposed Canary Island Pine Grove Reduction Project trees, which is now on hold.

At the time of inspection in February 2020, the tree was found to be in fair condition with a heavy balanced canopy with a lean towards the building, no visible decay, no pests, and no trunk damage. There was no noticeable surface rooting or damage to the concrete

walk and the tree had a well-developed trunk flare at ground attachment. The tree had been previously topped due to an infestation of the Poly Shot Hole Borer which has been attacking pine trees in Southern California. Topping the trees is a last-ditch effort to save the tree and leaves it weakened for potential future infestation.

Currently, the tree has developed a very dense canopy with a large number of dead needles and is currently overhanging the roof by 10 feet. Staff feels the amount of trimming needed on this tree to give a proper clearance from the building and to balance and thin out the tree may require upwards of 40 percent of the overall tree. A drastic trimming like this will weaken the tree further.

Trees on slopes that are leaning have a higher potential for failure. This fact, coupled with the heavy canopy overhanging the roof and the weakened state, makes this tree a good candidate for removal as part of the proposed project. The Committee has directed staff to delay work on Canary Island Pines until the analyses of the project is completed.

An alternate resolution would be to direct staff to perform the clearance trimming to reduce risks and continue to monitor the tree's health.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$1,863. The cost for a clearance and thinning trim is estimated at \$1,500, and the estimated value of the tree is \$14,740 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

126 T AVENIDA MAJORCA
Address

4-14-2022
Today's Date

RUSSELL KRUCE
Resident's Name

708 382 0282
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal
 ☐ New Landscape
 ☐ Off-Schedule Trimming
☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☐ Structural Damage
 ☐ Sewer Damage
 ☒ Overgrown
 ☒ Poor Condition
☐ Litter/Debris
 ☐ Personal Preference
 ☐ View Obstruction
☐ Other (explain): _____

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

THERE'S A CANARY ISLAND PINE LOCATED AT 126 AVENIDA MAJORECA THAT WAS PLANTED TO CLOSE TO THE BUILDING. IT IS ALSO NEXT TO ANOTHER HUGE CANARY PINE. A OVERCROWDED CONDITION EXISTS, THE PINE HAS LAYERS OF DEAD NEEDLES ON THE LIMBS, THE TREE HAS NOT BEEN PROPERLY MAINTAINED OVER THE YEARS. A FIRE HAZARD EXISTS. THIS TREE IS ON THE LIST TO BE REMOVED, BUT THE PROGRAM IS ON HOLD. I ASKED THAT THE BOARD REMOVE THE TREE AS SOON AS POSSIBLE.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
M. Eloise Bortz	126-G	X		
Norma Young	126-R	X		
Jaqueline Salvo	126-S	X		
Stan and Mary	126-U	X		
Lane Joet	126-F	X		
Janeer Kruce	126-E	X		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.



Owner's Signature

RUSSELL KRUCE

Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

ATTACHMENT 2











STAFF REPORT

DATE: May 12, 2022
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 698-C Avenida Sevilla – One Canary Island Pine Tree (located at 717-C Avenida Sevilla)

RECOMMENDATION

Deny the request to remove one Canary Island Pine Tree.

BACKGROUND

The requestor became a Member in April 2018, and is requesting the removal of one Canary Island Pine tree, *Pinus, canariensis*, (located in the shrub bed area at the front on Building 717-C). The reasons cited for the removal are poor condition and leaning towards the houses. There are six additional signatures on the Mutual Request Form in favor of the removal, including the owner of 717-C (Attachment 1).

The tree was last pruned in June 2018. Future trimming is tentatively scheduled for fiscal year 2022. This tree species is on a four-year trimming cycle.

The height of the tree is approximately 65 feet with a trunk diameter of approximately 28 inches. The tree is approximately 40 feet from the unit and three feet from the walkway (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition. It has a slight lean with a favorable trunk flare. There is previous trunk damage, however, the tree shows no signs of decay at the damage point. There are several branches with dieback that will be removed during the next scheduled trimming.

Even though the tree is three feet from the walkway, there was no noticeable damage to the walkway.

Even with the lean of the tree, given the favorable trunk flare, no visible surface rooting, the fact that it is on flat ground, and that there is no damage to the walkway, it is staff's opinion the tree is well attached and, therefore, staff is recommending denying the request for removal.

FINANCIAL ANALYSIS:

The cost to trim the tree is estimated at \$156. The cost to remove the tree is estimated at \$2,212 and the estimated value of the tree is \$14,740 based on the tree inventory data.

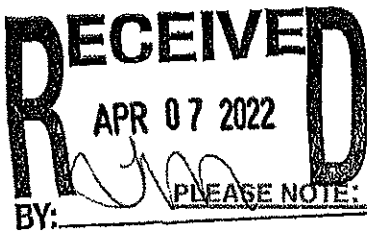
Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

BY: _____

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*698 UNIT C
Address4-6-22
Today's DateMARJORIE HUGGINS
Resident's Name805-441-1811
Telephone Number**Non-Routine Request***Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.*

- ☒ Tree Removal ☐ New Landscape ☐ Off-Schedule Trimming
☐ Other (explain): _____

Reason for Request*Please checkmark the item(s) that best explain the reason for your request.*

- ☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☒ Poor Condition
☐ Litter/Debris ☐ Personal Preference
☐ Other (explain): DYING AND LEANING TOWARD HOUSES

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

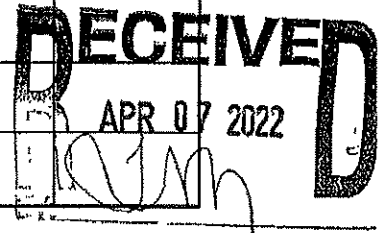
CANARY PINE - DISEASED & LEANING TOWARDS THE
ON THE HORSE TRAIL AT 717 B HOUSES

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Gloyd Woodson	717C	X		
Ellen Wurstick	718C	X		
Louise Taylor	713B	X		
Lisa Aubrey	719D	X		
Patricia Morgan	700D	X		
Rosamund	699C	X		

(Please attach a separate sheet if more signatures are necessary.)



Acknowledgement - Owner

By signing, you are acknowledging this request.

Owner's Signature: [Signature]

Owner's Name: MARJORIE HUGGINS

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530: _____ 540: _____ 570: _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

ATTACHMENT 2









STAFF REPORT

DATE: May 12, 2022

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 840-O Rhonda Sevilla – Two Carrotwood Trees

RECOMMENDATION

Deny the request to remove one Carrotwood tree (A) and approve the removal of one Carrotwood tree (B).

BACKGROUND

The requestor became a Member in January 2007, and is requesting the removal of two Carrotwood trees, *Cupaniopsis, anacardioides*, located in the shrub bed area at the rear of the unit. The reasons cited for the removal are overgrown, structural damage, poor condition, trip hazard due to cracks in the sidewalk, and the area is a hideout for coyotes. There are four additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

Tree (A) was last pruned in May 2021. Future trimming is tentatively scheduled for fiscal year 2023. This tree species is on a two-year trimming cycle.

The height of the Tree (A) is approximately 35 feet with a trunk diameter of approximately 37 inches. The tree is approximately six feet from the walkway, approximately eight feet from the perimeter wall, and approximately 25 feet from the unit (Attachment 2).

Tree (B) is not in inventory, as it is a volunteer, and there is no tree history. The height of Tree (B) is approximately 25 feet, with multiple trunks equaling approximately 32 inches, and is growing approximately two feet from the perimeter wall (Attachment 2).

DISCUSSION

At the time of inspection, Carrotwood Tree (A) was found to be in good condition. There were some previous wounds present on the trunk, none of which are affecting the health of the tree. There were very few surface roots in the area and the cracks in the side walk are due to the two nearby Ficus trees.

The next scheduled trimming will have a crown reduction and thinning of the canopy and then be maintained at that height moving forward with future trim cycles. Due to the

density of the tree's canopy, staff is recommending the trimming be done this year to eliminate the coyote activity.

At the time of inspection, Carrotwood Tree (B) was found to be actually several volunteer trees (not in inventory) that were allowed to develop, most likely in an effort to screen the perimeter wall and the unsightly barbed wire. These volunteers have weak attached branches probably caused by several limb loss situations in the past. There are many branches overhanging into the neighboring community and intertwining with the barbed wire.

Staff is recommending to deny the removal of Carrotwood Tree (A) and, instead, perform a crown reduction and thinning of the canopy in fiscal year 2022.

Staff is recommending to approve the removal of Carrotwood Tree (B) and after the removal, the addition of three 15-gallon shrubs to be added there as a screening of the perimeter wall.

FINANCIAL ANALYSIS:

The cost to trim Tree (A) is estimated at \$400. The estimated value of Tree (A) is \$6,080 based on the tree inventory data.

The cost to remove volunteer Tree (B) is estimated at \$2,528. The cost to install three 15-gallon shrubs after Tree (B) is removed is estimated at \$597.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

840 RONDA Sevilla # 0
Address

04/04/2022
Today's Date

BRIAN MORRIS
Resident's Name

949-610-9195
Telephone Number

Non-Routine Request*Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.*☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming

☒ Other (explain): PLEASE remove 2 CARROTWOOD trees
behind 840 # 0 NW side of building.

Reason for Request*Please checkmark the item(s) that best explain the reason for your request.*☒ Structural Damage☐ Sewer Damage☒ Overgrown☒ Poor Condition☐ Litter/Debris☐ Personal Preference

☒ Other (explain): COYOTE hideout at night! 2) Rapid growing
GUIDELINES: 3) SURFACE ROOTING. 4) TRIP HAZARD CRACKS IN SIDEWALK

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

We are requesting the removal of the CARROTWOOD trees behind 8400 because 1) The tree is encroaching our building 2) Potential moisture intrusion into the building 3) Surface Rotting 4) Rapid growing requires too much pruning. 5) Coyotes like the cover at night. Afraid to go out.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Anthony Morawetz	840-A	✓		
Kel Ja Kong	846-N	✓		
Amber Hall	846-B	✓		
Ann Lee	840-B	✓		
Morris	840-O	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Owner's Signature

Owner's Name

BRIAN MORRIS

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

ATTACHMENT 2

Tree A







Tree B

